

The Annual Quality Assurance Report (AQAR) of the IQAC
(For Autonomous Colleges)

Part – A

Data of the Institution

(data may be captured from IIQA)

1. Name of the Institution :LOKBHARATI LOKSEVA MAHAVIDYALAYA,
SANOSARA.

- Name of the Head of the institution : Dr. Hasmukhnhai B. Suthar
- Designation: Principal
- Does the institution function from own campus: yes
- Phone no./Alternate phone no. (02846) 283 736
- Mobile no. : 94272 47429
- Registered Email : brs.lokseva.bu@gmail.com
- Alternate Email lok_lokseva@rediffmail.com

Address : LOKBHARATI LOKSEVA MAHAVIDYALAYA, SANOSARA,
Ta. Sihor, Di. Bhavnagar-364230 (Gujarat)

-
- City/Town : Ta. Sihor
- State/UT : Gujarat
- Pin Code 364230

2. Institutional status:

- Autonomous Status (*provide the date of Conformant of Autonomous Status*):
- Type of Institution: Co-education/Men/Women co-education
- Location : Rural/Semi-urban/Urban: Rural
- Financial Status: Grants-in aid/ UGC 2f and 12 (B)/ Self financing
(please specify) grants in aid having UGC 2f and 12 (B) status

Name of the IQAC Co-ordinator/Director:.. Dr. Yogesh S. Trivedi

- Phone no. /Alternate phone no. : ---
- Mobile: 9723531654
- IQAC e-mail address: ystrivedi22@yahoo.com
- Alternate Email address: -----

3. Website address:

<http://www.lokbharatlokseva.org/upload/iqac/AQAR-2014-2018/AQAR-2016-17.pdf>

4. Whether Academic Calendar prepared during the year? Yes,

<http://www.lokbharatlokseva.org/upload/department/Academic-Calender.pdf>

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1 st	A	3.14	2009	from:2009 to: 2015

6. Date of Establishment of IQAC: DD/MM/YYYY:
18/01/2011

7. Internal Quality Assurance System

7.1 Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & duration	Number of participants/beneficiaries
Celebration of international yoga day	21/06/2017	249
Orientation programme for the core value of Lokbharti	10/08/17 to 12/08/2017	90
Orientation programme for students personality development and institutional values	22/08/2017	249
Orientation programme for the faculties on fundamental research	06/09/2017	15
Students' work experience to NGOs and Post Basic Schools	7/9/17 to 21/9/2017	66
Gram Jivan Yatra	30/9/17 to 1/10/2017	249

Note: Some Quality Assurance initiatives of the institution are:

(Indicative list)

- Regular meeting of Internal Quality Assurance Cell (IQAC); timely submission of Annual Quality Assurance Report (AQAR) to NAAC; Feedback from all stakeholders collected, analysed and used for improvements
- Academic Administrative Audit (AAA) conducted and its follow up action
- Participation in NIRF
- ISO Certification
- NBA etc.
- Any other Quality Audit

8. Provide the list of Special Status conferred by Central/ State

Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World

Bank/CPE of UGC etc.

Institution/ Department/Faculty	Scheme	Funding agency	Year of award with duration	Amount
-	-	-	-	-
-	-	-	-	-
-	-	-	-	-

9. Whether composition of IQAC as per latest NAAC guidelines: Yes

*upload latest notification of formation of IQAC

10. No. of IQAC meetings held during the year: 01 on 23/11/2017

The minutes of IQAC meeting and compliance to the decisions have been uploaded on the institutional website..... Yes

<http://www.lokbharatilokseva.org/upload/iqac/MINUTES-AND-ACTION-TAKEN-REPORTS.pdf>

support its activities during the year? Yes No ✓

If yes, mention the amount: Year:

12. Significant contributions made by IQAC during the current year (maximum five bullets)

* students counselling

* Faculties orientation programme

* students participation in educational and co curricular activities

* A meeting with alumni association

* arrangement of various lectures by different subjects expert

13. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Use of ICT in the classrooms	Effectiveness of the teaching and students interest have been increased significantly
To increase value education among the students	Students have increased their confidence level and interaction capacity
Students counselling	More than 40 among the 66 students well placed in different NGOs, companies etc.
To enhance sports and gymnasium activities	A Well structured gymnasium ground developed and students are using very well
To arrange orientation programme for the faculties	An orientation programme was arranged for 3 days at Gandhinagar

14. Whether the AQAR was placed before statutory body? No:

Name of the Statutory body :

Date of meeting(s):

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning? : No

16. Whether institutional data submitted to AISHE: Yes

Year: 2017-18

Date of Submission:

30/10/2017

17. Does the Institution have Management Information System?

No

If yes, give a brief description and a list of modules currently operational.
(Maximum 500 words)

Part-B

CRITERION I – CURRICULAR ASPECTS		
1.1 Curriculum Design and Development		
1.1.1 Programmes for which syllabus revision was carried out during the Academic year		
Name of programme	Programme Code	Dates of revision
MRS	Nil	2017-18
1.1.2 Programmes/ courses focussed on employability/ entrepreneurship/ skill development during the		

Academic year					
Programme with Code	Date of Introduction		Course with Code	Date of Introduction	
BRS	2017-18		Crop production (core-1) Animal husbandry (Core-1) Horticulture(Core-1) Spread sheet application (ELT-342) Agronomy-303,403,503,603 ANI-303403,503,603 EXT-303403,503,603 Etc.	2017-18	
1.2 Academic Flexibility					
1.2.1 New programmes/courses introduced during the Academic year					
Programme/Course			Date of introduction		
Nil			--		
1.2.2 Programmes in which Choice Based Credit System (CBCS)/Elective Course System implemented at the College level during the Academic year.					
Name of Programmes adopting CBCS	UG	PG	Date of implementation of CBCS / Elective Course System	UG	PG
Already adopted (mention the year) 2011					
1.3 Curriculum Enrichment					
1.3.1 Value-added courses imparting transferable and life skills offered during the year					
Value added courses		Date of introduction		Number of students enrolled	
All major subjects in BRS and MRS have value added syllabus and skill based units		2017-18		66	
1.3.2 Field Projects / Internships under taken during the year					
Project/Programme Title			No. of students enrolled for Field Projects / Internships		
Work experience for TY BRS			66		
1.4 Feedback System					
1.4.1 Whether structured feedback received from all the stakeholders.					
1) Students	2) Teachers	3) Employers	4) Alumni	5)Parents	
Yes	No	No	Yes	Yes	
1.4.2 How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)					
<p>The feedbacks obtained from the alumni have been analyzed and the suggestions made by them were considered properly. Majority of them suggested to improve computer skill and English language for the students. They also suggested to emphasis on carrier counselling and placement. So, the institution made efforts to consider their valuable suggestions. We also increased use of ICTs in the teaching. A special effort also made to improve English language.</p>					

CRITERION II -TEACHING-LEARNING AND EVALUATION**2.1 STUDENT ENROLMENT AND PROFILE****2.1.1 Demand Ratio during the year**

Name of the Programme	Number of seats available	Number of applications received	Students Enrolled
BRS	70	284	61
MRS	32	91	30

2.2 Catering to Student Diversity**2.2.1. Student - Full time teacher ratio (current year data)**

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of full time teachers available in the institution teaching only UG courses	Number of full time teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2017-2018	189	53	10	0	4

2.3 Teaching - Learning Process**2.3.1 Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)**

Number of teachers on roll	Number of teachers using ICT (<i>LMS, e-Resources</i>)	ICT tools and resources available	Number of ICT enabled classrooms	Number of smart classrooms	E-resources and techniques used
10	10	Internet, video conference, smart board, DVDs.etc.	4	4	Internet based videos, DVDs, video conferencing, etc.

2.3.2 Students mentoring system available in the institution? Give details. (maximum 500 words)

Lokbharti is a residential and *Chatralaya* centred institution. Gruhpati (rector or Mentor) is a key person for overall development and value education of the students. Every hostel has a Gruhpati (Rector) who is responsible for hostel management and to solve day to day problem of the student. Gruhpati meets the student 3 to 4 times in a day. Our speciality is that mostly different faculties are serving as a Gruhpati also, so that they can understand and interact the students well. So class room education and life education in the Chatralaya are correlated. If any major problem is occur, Ghuhpati-Mandal is there, to solve the problem.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor: Mentee Ratio
240	10	1:24

2.4 Teacher Profile and Quality**2.4.1 Number of full time teachers appointed during the year**

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
13+2	12	3	NIL	5

2.4.2 Honours and recognitions received by teachers

(received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
NIL	NIL	NIL	NIL

2.5 Evaluation Process and Reforms

2.5.1 Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BRS	-	SEMESTER	30/4/2018	25/05/2018
MRS	-	SEMESTER	25/4/2018	25/05/2018

2.5.2 Average percentage of Student complaints/grievances about evaluation against total number appeared in the examinations during the year

***Do not include re-evaluation/ re-totalling**

Number of complaints or grievances about evaluation	Total number of students appeared in the examination	Percentage
NIL	NIL	NIL

2.6 Student Performance and Learning Outcomes

2.6.1 Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the web link)

2.6.2 Pass percentage of students

Programme Code	Programme name	Number of students appeared in the final year examination	Number of students passed in final Semester /year examination	Pass Percentage
-	BRS	79	79	100
-	MRS	25	25	100

2.7 Student Satisfaction Survey

2.7.1 Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as web link) Nil

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION**3.1 Promotion of Research and Facilities**

3.1.1 The institution provides seed money to its teachers for research,

Yes..... No. ✓ if yes give details

Name of the teacher getting seed money	The amount of seed money	Year of receiving grant	Duration of the grant
NIL	NIL	NIL	NIL

3.1.2 Teachers awarded National/International fellowship for advanced studies/ research during the year				
	Name of the teacher awarded the fellowship	Name of the Award	Date of Award	Awarding Agency
National	-	-	-	-
International	-	-	-	-

3.2 Resource Mobilization for Research

3.2.1 Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding Agency	Total grant sanctioned	Amount received during the year
Major projects	-	-	-	-
Minor Projects	-	-	-	-
Interdisciplinary Projects	-	-	-	-
Industry sponsored Projects	-	-	-	-
Projects sponsored by the University/ College	-	-	-	-
Students Research Projects (other than compulsory by the College)	--	-	-	-
International Projects	-	-	-	-
Any other(Specify)	-	-	-	-
Total	-	-	-	-

3.2.2 Number of ongoing research projects per teacher funded by government and non-government agencies during the years

NIL

3.3 Innovation Ecosystem

3.3.1 Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of Workshop/Seminar	Name of the Dept.	Date(s)
NIL	NIL	NIL

3.3.2 Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of the Awardee	Awarding Agency	Date of Award	Category
NIL	NIL	NIL	NIL	NIL

3.3.3 No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Centre	Name	Sponsored by
NIL	NIL	NIL

Name of the Start-up	Nature of Start-up	Date of commencement
NIL	NIL	NIL

3.4 Research Publications and Awards

3.4.1 Ph. Ds awarded during the year

Name of the Department	No. of Ph. Ds Awarded
NIL	NIL

3.4.2 Research Publications in the Journals notified on UGC website during the year

	Department	No. of Publication	Average Impact Factor, if any
National	--	--	---
International	-	-	-
NIL			

	Department	No. of publication
	---	---

3.4.4 Patents published/awarded during the year

Patent Details	Patent status Published/ Filed	Patent Number	Date of Award
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3.4.5 Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Sc or Pub Med/ Indian Citation Index

Title of the paper	Name of the author	Title of the journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citations
--	--	--	--	--	--	--

3.4.6 h-index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the paper	Name of the author	Title of the journal	Year of publication	h-index	Number of citations excluding self citations	Institutional affiliation as mentioned in the publication
--	--	--	--	--	--	--

3.4.7 Faculty participation in Seminars/Conferences and Symposia during the year :

No. of Faculty	International level	National level	State level	Local level
Attended Seminars/ Workshops	1	4	4	10
Presented	--	1	2	2

papers				
Resource Persons	-	-	-	4

3.5 Consultancy

3.5.1 Revenue generated from Consultancy during the year

Name of the Consultant(s) department	Name of Consultancy project	Consulting/Sponsoring Agency	Revenue generated (amount in rupees)
--	--	--	--

3.5.2 Revenue generated from Corporate Training by the institution during the year

Name of the Consultant(s) & Department	Title of the Programme	Agency seeking training	Revenue generated (amount in rupees)	Number of trainees
--	--	--	--	--

3.6 Extension Activities

3.6.1 Number of extension and outreach programmes conducted in collaboration with industry, community and Non-Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the Activities	Organising unit/ agency/ collaborating agency	Number of teachers co-ordinated in such activities	Number of students participated in such activities
Annual day	Lokbharti	6	250
Awareness on election	Lokbharti	4	150
Republic day celebration	Lokbharti	4	250
Eye check up camp	Piprala village panchayat	8	65
Rubella vaccination	Lokbharti	2	50
Woman's day celebration	Lokbharti	4	80

3.6.2 Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the Activity	Award/recognition	Awarding bodies	No. of Students benefited
--	--	--	--

3.6.3 Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/ agency/ collaborating agency	Name of the activity	Number of teachers co-ordinated such activities	Number of students participated in such activities

--	lokbharti	Womam's day celebration	4	80
	lokbharti	Rubella vaccination	2	50
	Piprala village panchayat and lokbharti	Eye check up camp	8	65

3.7 Collaborations

3.7.1 Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of Activity	Participant	Source of financial support	Duration
--	--	--	--

3.7.2 Linkages with institutions/industries for internship, on-the-job training, project work, sharing of research fac etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration (From-To)	participant
	Internship			

3.7.3 MoUs signed with institutions of national, international importance, other institutions, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose and Activities	Number of students/teachers participated under MoUs

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 Physical Facilities

4.1.1 Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
92000	92000

4.1.2 Details of augmentation in infrastructure facilities during the year

Facilities	Existing	Newly added
Campus area	165 acre	0
Class rooms	22	0
Laboratories	3	0
Seminar Halls	5	0
Classrooms with LCD facilities	5	0
Classrooms with Wi-Fi/ LAN	2	0
Seminar halls with ICT facilities	4	0
Video Centre	2	0
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	0	2
Value of the equipment purchased during the year (Rs. in	0	1.5 lacs

Lakhs)		
Others	0	0

4.2 Library as a Learning Resource

4.2.1 Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
SOUL-2.1	PARTIALLY	2.1	2012-13

4.2.1 Library Services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	58193	-	223	31965	58416	-
Reference Books	-	-	-	-	-	-
e-Books	--	-	-	-	-	-
Journals	04	2955	0	-	04	-
e-Journals	-	-	-	-	-	-
Digital Database	-	-	-	-	--	-
CD & Video	-	-	-	-	-	-
Library automation	-	-	-	-	-	-
Weeding (Hard & Soft)	-	-	--	--	-	-
Others (specify)	-	-	-	-	-	-

4.2.2 E-content developed by teachers such as: e-PG-Pathshala, CEC (under e-PG-Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the teacher	Name of the module	Platform on which module is developed	Date of launching e - content
Nil	+	Nil	Nil

4.3 IT Infrastructure

4.3.1 Technology Upgradation (overall)

	Total Computer	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Available band width (MGBPS)	Oth ers
Existi ng	106	2	4	4	2	4	10	5	
Adde d	-	-	-	-	-	-	-	-	-
Total	106	2	4	4	2	4	10	5	

4.3.2 Bandwidth available of internet connection in the Institution (Leased line)

5 to 10 MBPS /GBPS			
4.3.3 Facility for e-content			
Name of the e-content development facility		Provide the link of the videos and media centre and recording facility	
4.4 Maintenance of Campus Infrastructure			
4.4.1 Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year			
Assigned budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
162000	158750	418000	401592
4.4.2 Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website)			
There are established systems and procedures for maintaining and utilizing physical, academic and support facilities, laboratory, library, sports complex, computers, classrooms etc.			
We have enough infrastructure facilities viz. Computer lab., library, class room, sport complex, laboratory, nursery, research station, <i>gaushala</i> , weather station etc. All these departments have a departmental head, who is responsible for maintaining and updating his department. This type of decentralize system is beneficial to the students and other visitors and faculty members also. Everyone use these facilities as and when they require without any hesitation.			
We have democratic, decentralized and transparent system for monitoring such types of facilities. Other statutory bodies viz. Finance committee, governing body, board of studies, academic committee etc. are also useful in different decision making process.			
CRITERION V - STUDENT SUPPORT AND PROGRESSION			
5.1 Student Support			
5.1.1 Scholarships and Financial Support			
	Name /Title of the scheme	Number of students	Amount in Rupees
Financial support from institution	<i>Sughad</i> lokbharati yojna	82	101792
Financial support from other sources			
a) National			
b) International			
5.1.2 Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,			
Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
5.1.3 Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year			

Year	Name of the scheme	Number of benefited students by Guidance for Competitive examination	Number of benefited students by Career Counselling activities	Number of students who have passed in the competitive exam	Number of students placed

5.1.4 Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	No. of grievances redressed	Average number of days for grievance redressal
Nil	Nil	Nil

5.2 Student Progression

5.2.1 Details of campus placement during the year

On campus		Off Campus	
Name of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
7	75	39	-----

5.2.2 Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of Programme admitted to
2018	12	Lokseva mahavidyalaya		Lokseva mahavidyalaya (MRS)	Master of rural studies
2018	2	Lokseva mahavidyalaya		Gujarat vidyapith ahmedabad	MSW- master of social work
2018	4	Lokseva mahavidyalaya		Saurashtra University	B.Ed

5.2.3 Students qualifying in state/ national/ international level examinations during the year (eg: NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	No. of Students selected/ qualifying	Registration number/roll number for the exam
NET	----	----
SET	---	----
SLET	----	----
GATE	----	----
GMAT	----	----
CAT	----	----
GRE	----	---
TOFEL	----	----
Civil Services	-----	----
State Government Services	-----	----

Any Other	-----	----
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5.2.4 Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Participants
Sports viz. Kabbadi, Kho-kho,volly ball, running race, etc.		
during independence day and republic day	Local level	200

5.3 Student Participation and Activities

5.3.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/ medal	National/ International	Sports	Cultural	Student ID number	Name of the student
-----	----	-----	-----	-----	-----	-----

5.3.2 Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

We have well organized students council , we called them *Mantri* e.g. *Utsav mantra, bhojan mantri, arogya mantri, chhatralaya mantri, ramat-gammat mantri* etc. One student is selected as a General secretary. The idea behind this system is that, students’ participation in the extra curricular activities may increase. There are number of programmes and activities are being planned and executed by the students’ council. Girls’ students are also involved in the students’ council.

The council is organising *Ras-garba, samuh bhojan, marethone race, nature camp, cultural activities* etc. Time to time. Thus democratic atmosphere of the institute is enhanced by this activity.

5.3 Alumni Engagement

5.3.1 Whether the institution has registered Alumni Association? Yes/No, As **Alumni association is not register but it is running formally .**

5.3.2 No. of registered Alumni: **450**

5.3.3 Alumni contribution during the year (in Rupees) : **Institute is not interested in having the contribution from Alumni.**

5.3.4 Meetings/activities organized by Alumni Association : **Appreciation from the retired faculties of the institute, appreciation of the successful students of the institution, moral support from the institution to the students due to extension of *GANDHIAN* thoughts among the society. Institute also facilitating the students for academic and administrative issues.**

CRITERION VI –GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 Institutional Vision and Leadership

6.1.1 Mention two practices of decentralization and participative management during the last year (maximum 500 words) There are many unique practices for the decentralization and participative management in the institution. Such as management in the hostel, *Gruhpati mandal, vidya mandal,* students’ participation in the off-campus co-curricular programmes, *adhyapak mandal,* board of studies, academic council, governing body, examination committee, finance committee, moderation committee,

evaluation committee etc.
6.1.2 Does the institution have a Management Information System (MIS)? No
6.2 Strategy Development and Deployment
6.2.1 Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):
Curriculum Development : From the year 2016-17 we have introduced 2 major subjects in BRS. (1) Organic farming and (2) Human resource development. While in MRS we have introduced 5 new courses such as 10 Corporate social responsibility, Agri. Business, Entrepreneurship, Rural infrastructure and sustainable agriculture etc.
Teaching and Learning : There are some practices for teaching and learning quality improvement. <ol style="list-style-type: none"> 1. Correlation of teaching with the field/labour work 2. Practical work in the actual field i.e. research station, nursery, farm, dairy, gaushala etc. 3. Educational tour 4. Work experience for TY BRS 5. Use of ICT facilities 6. Subject oriented tours 7. Progressive farmers' visit 8. Extension activities 9. Periodical tests and short exams 10. Assignments and term papers 11. Seminars and assembly presentation
Examination and Evaluation : We have implemented many exam reforms recently. All the exam hall are equipped with CCTV cameras. There is a examination committee, which is monitoring all exam procedure through out the year. We have transparent examination system. We also allow the students to see their answer sheet of the internal exams. If any problem is raised, examination committee is held to solve it. Every decision of the committee is send to student's parents also.
Research and Development : There is a well established Wheat research station on the campus. Every student is going through the research procedures. Major subject of Agronomy are fully connected with the research process. The students are carrying out all procedure of the research ubder the guidance of the Research scientist. Recently, a work on Soyabean research is also started.
Library, ICT and Physical Infrastructure / Instrumentation : The institute has a well developed library with more than 60,000 books in it. We always add new arrival books, magazines and journal into the library. The internet facility is also provided to the students, so that they can search their important topics from it. The institute is trying to increase physical infrastructure every year. We have developed the class room with the ICT facilities. The smart board is also installed in many class rooms.
Human Resource Management: The institute is very serious regarding human resource management. We have added Human resource development subject into our syllabus. Every year 8 to 10 students are allotted this subject. The overall workloads of the faculties are balanced. So they do not have more pressure in their work. The institute also appreciate the work of remarkable achievement of the

<p>faculty time to time. There is no requirement of the punishment at any level. But we believe in humanistic approach with the staff and the student as well.</p>				
<p>Industry Interaction / Collaboration: Many NGOs and companies of pesticides ,seeds, irrigation and fertilizers are our students’ employer. We arrange students’ on campus placement programme every year.</p>				
<p>Admission of Students : Admission of the students are purely on the merit basis. We publish our advertisement on popular news papers and institute’s web site. After the result of 12th exam the admission process is started and within 20 days we make the merit list. The institute is giving more emphasis on girls education. So we are increasing the number of girls admission. The student can download the Performa of the admission and can upload their application for the admission in the MRS.</p>				
<p>6.2.2 : Implementation of e-governance in areas of operations:</p>				
<p>Planning and Development : Every faculty and non-teaching staff are knowing computer operation for their routine works. They use internet, email, web sites, SMS etc. For their progress report and feedback. Majority of the faculties have facilitated with the computer facilities. There are also an internet facilities has been provided in the library and the computer laboratory for the faculties and students.</p>				
<p>Administration : The use of internet and computer programmes are introduced before many years for the administration purpose. Paperless communication is always preferred by the institution. So we use Computer and internet based services in the administration. We have also developed a software for the marksheet preparation at U.G. and P.G. level.</p>				
<p>Finance and Accounts : There is a regular audit system in the institution for the financial matters. We have internal auditor for the regular follow-up of the financial situation. We use PROFIT software for the financial work. Thus all the accounts are well prepared in a proper manner by using suitable software for it.</p>				
<p>Student Admission and Support : We invite the application from the students interested for the admission in the institution. We select the students on the basis of their merit at Higher secondary level. We publish an advertisement in the popular Gujarati dailies for new admission. Students can also download the admission form from our website and send it after fulfilling the detail with the required documents. While in MRS, the student can apply online for the admission.</p>				
<p>Examination: As we have autonomous status, our responsibilities are much more regarding to the examination. We have transparent examination system. There is regular internal and external evaluation of the students. We allow the faculties to develop their own special evaluation system as per the subject requirement. There are well established CCTV camera at the time of examination.</p>				
<p>6.3 Faculty Empowerment Strategies</p>				
<p>6.3.1 Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year</p>				
Year	Name of teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2017-	Dr. S.B.Gajjar			40

18			
	Dr. Y.S.Trivedi	International faculty Development Prog.	M.K.Bhavnagar Uni 32
	Dr. Y.S.Trivedi Shri K.S.Khokhariya Shri V.R.Chauhan Shri M.L.Chavda	Ecological awareness programme	29 Forest dept. Gandhinagar. /
	Dr. H.B.Suthar Shri V.R. Chauhan		60 /
	Shri P.L.Makwana Shri Nitinbhai Bhingradiya	An educational seminar	19 Gujarat Kelvni Parishad, Ahmedabad. /

6.3.2 Number of professional development / administrative training programmes organized by the Colleges for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	Dates (from-to)	No. of participants (Teaching staff)	No. of participants (Non-teaching staff)
	An orientation programme for the teaching and non-teaching staff. at Sughad institute, Gandhinagar.	—	4/5/17 to 6/5/17	11	7

6.3.3 No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	Date and Duration (from – to)
International faculty development programme	1	

6.3.4 Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Fulltime	Permanent	Fulltime
12	12	10	10

6.3.5 Welfare schemes for

Teaching	(karyakar kaliyan nidhi), Insurance scheme and Co operative credit society etc.
Non teaching	--- do ---
Students	A Scholarship scheme to assist the students

		as per their involvement in the campus sanitation and productive work		
Financial Management and Resource Mobilization				
Institution conducts internal and external financial audits regularly (with in 100 words each) yes, we have well established mechanism for the financial planning and audit. The principal, Director and accountant/clerks are keeping watch on day to day financial matter. We have also appointed an external auditor to pay neutral attention on the budget and expenses of the different departments of the institution.				
Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)				
Name of the non government funding agencies/ individuals		Funds/ Grants received in Rs.		
6.4.2 Total corpus fund generated				
Internal Quality Assurance System				
Whether Academic and Administrative Audit (AAA) has been done? No				
Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Autho
Academic	No	No	No	-
Administrative	No	No	o	-
Activities and support from the Parent – Teacher Association (at least three)				
Development programmes for support staff (at least three)				
Post Accreditation initiative(s) (mention at least three)				
1. increased ICT facilities				
2. increased infrastructure				
3. changed syllabus				
a. Submission of Data for AISHE portal : Yes				
b. Participation in NIRF : N				
c. ISO Certification : N				
d. NBA or any other quality audit : N				
	Number of Quality Initiatives undertaken during the year		Duration (from-----to---	Number of
YearIQAC	Name of quality initiative by	Date of conducting activity	---	participant
2017-118	Two new courses in BRS have been introduced viz. i) Human Resource Development and ii) Organic farming	----	-----	all the students of BRS
2017-	Five new courses have been	---	---	All the stud

18	introduced in MRS viz. i) Corporate Social responsibility ii) Agri. Business, Entrepreneurship, Rural information etc.			MRS
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CRITERION VII – INSTITUTIONAL VALUES AND BEST**PRACTICES 7.1 - Institutional Values and Social Responsibilities****7.1.1 Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)**

Title of the programme	Period (from-to)	Participants	
		Female	Male
An orientation programme for the newly admitted Students	10/8/17 to 12/8/17	35	54

7.1.2 Environmental Consciousness and Sustainability/Alternate Energy initiatives such as: Percentage of power requirement of the College met by the renewable energy sources**Nil****7.1.3 Differently abled (Divyangjan) friendliness**

Items Facilities	Yes/No	No. of Beneficiaries
Physical facilities	No	---
Provision for lift	No	----
Ramp/ Rails	Yes	----
Braille Software/facilities	No	-----
Rest Rooms	Yes	-----
Scribes for examination	Yes	When Needed
Special skill development for differently abled students	No	-----
Any other similar facility	----	----

7.1.4 Inclusion and Situatedness**Enlist most important initiatives taken to address locational advantages and disadvantages during the year**

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date and duration of the initiative	Name of the initiative	Issues addressed	Number of participating students and staff

7.1.5 Human Values and Professional Ethics**Code of conduct (handbooks) for various stakeholders**

Title	Date of Publication	Follow up (maximum 100 words each)
Code of conduct for Faculties	12-12-1994	A copy of code of conduct is distributed to each faculty and staff members. Due monitoring for execution of the code of conduct is taken as and when required. Regular meetings with the faculties and instruction have been given to them time to time
Code of conduct for Students	12-12-1994	Rector committee is formed to monitor problems and requirements of the students regularly.

7.1.6 Activities conducted for promotion of universal Values and Ethics		
Activity	Duration (from -----to)	Number of participants
Jivan vidya sibir	22/2/18 to 25/2/18	57
7.1.7 Initiatives taken by the institution to make the campus eco-friendly (at least five)		
<ol style="list-style-type: none"> 1. Tree plantation 2. Use of dust bin at every corner of the campus 3. Mass sanitation approach 4. Experiments on organic farming 5. To make organic manure from the bio waste of the campus etc. 		
7.2 Best Practices		
Describe at least two institutional best practices Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link: http://www.lokbharatilokseva.org/upload/igac/Best-Practices.pdf		
7.3 Institutional Distinctiveness		
Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust Provide the web link of the institution in not more than 500 words: http://www.lokbharatilokseva.org/upload/igac/AQAR-Distinctiveness.pdf		

8. Future Plans of action for next academic year (500 words)

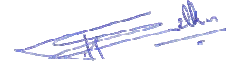
<p>The mission of Lok Bharti is to spread the un flickering flame of people oriented education to the poorest man of village ushering sustainable development in accordance with the nature and culture of our country.</p> <p>We have following plans of action for next academic year.</p> <ol style="list-style-type: none"> 1. To organize skill based course work that leads to self employment to the students 2. To promote the importance of value base education 3. To invite more NGOs and employers for the students' placement 4. To emphasis on computer education to each student 5. Numbers of girls students should be increased

Name Dr.Yogeshbhai Trivedi

Name Dr.Hasmukhbhai Suthar



Signature of the Coordinator, IQAC



Signature of the Chairperson, IQAC

Abbreviations:

CAS	-	Career Advancement Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence

For Communication with NAAC

The Director

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