

**The Annual Quality Assurance Report (AOAR) of the IOAC**  
*(For Affiliated/Constituent Colleges)*

**Part – A**

**Data of the Institution**

1. Name of the Institution : Lokbharati Lokseva Mahavidyalaya, Sanosara.

- Name of the Head of the institution : Dr.Hasmukhbhai Suthar
- Designation: Principal
- Does the institution function from own campus: Yes
- Phone no./Alternate phone no.: 02846-283736
- Mobile no.: 9427247429/9427247440
- Registered e-mail: brs.lokseva.bu@gmail.com
- Alternate e-mail : hasmukhbsv@gmail.com
- Address : Lokbharati Lokseva Mahavidyalaya, Sanosara
- City/Town : Sanosara
- State/UT : Gujarat
- Pin Code : 364230

2. Institutional status:

- Affiliated / Constituent: Maharaja Krushnakumarsinhji Bhavnagar University, Bhavnagar
- Type of Institution: Co-education
- Location : Rural

- Financial Status: Grants-in aid/ UGC 2f and 12 (B)
- Name of the Affiliating University: Maharaja Krushnakumarsinhji Bhavnagar University, Bhavnagar
- Name of the IQAC Co-ordinator : Dr.Yogeshbhai S. Trivedi
- Mobile: 9723531654
- IQAC e-mail address: lokseva.iqac@gmail.com
- Alternate Email address:ystrivedi22@yahoo.com

**3. Website address:**

Web-link of the AQAR: <http://www.lokbharatilokseva.org/upload/iqac/AQAR-2014-2018/AQAR-2015-16.pdf>

(Previous Academic Year):

**4. Whether Academic Calendar prepared during the year? Yes, if**

yes, whether it is uploaded in the Institutional website:

Web link: <http://www.lokbharatilokseva.org/upload/department/Academic-Calendar.pdf>

**5. Accreditation Details:**

Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1 <sup>st</sup>	A	3.14	2009	from:2009 to: 2015

**6. Date of Establishment of IQAC: 18-01-2011**

**7. Internal Quality Assurance System**

7.1 Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/beneficiaries
➤ International Youth day celebration	12-08-2016	198
➤ Planning and implementation of Folk Fair which is held at nearby village Sandhida	13-10-2016	
➤ Swami Vivekananda anniversary	12-01-2017	

**Note: Some Quality Assurance initiatives of the institution are:**

**(Indicative list)**

- Regular meeting of Internal Quality Assurance Cell (IQAC); timely submission of Annual Quality Assurance Report (AQAR) to NAAC; Feedback from all stakeholders collected, analyzed and used for improvements
- Academic Administrative Audit (AAA) conducted and its follow up action
- Participation in NIRF
- ISO Certification
- NBA etc.
- Any other Quality Audit

**8. Provide the list of funds by Central/ State Government-**

UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/ Department/Faculty	Scheme	Funding agency	Year of award with duration	Amount
NIL				

**9. Whether composition of IQAC as per latest NAAC guidelines: No**

\*upload latest notification of formation of IQAC-

**10. No. of IQAC meetings held during the year: 03**

The minutes of IQAC meeting and compliance to the decisions have been uploaded on the institutional website.....

Yes

11. <http://www.lokbharatilokseva.org/upload/iqac/MINUTES-AND-ACTION-TAKEN-REPORTS.pdf>

12. Whether IQAC received funding from any of the funding agency to support its activities during the year? : No

**13. Significant contributions made by IQAC during the current year (maximum five bullets)**

- ❖ Make SOP (Standard Operating Procedure) for different off campus curricular program.
- ❖ Make planning of various programs more effective
- ❖ Improvement in various subject correlate with the society problems through different activity like folk fair.
- ❖ Organizing various social and cultural programs to strengthen the traditional values and ethics.
- ❖ Planning of the various events more qualitative with the participation of the students and faculties.

14. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
SOP for various off campus curricular program	All the students and faculties developed SOP
Use of ICT in classroom teaching	All the faculties involve in the ICT enable learning and teaching methods so teaching process become more effective.

15. Whether the AQAR was placed before statutory body? No:

Name of the statutory body: --

Date of meeting(s): --

16. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning?

No

Date:--

17. Whether institutional data submitted to AISHE: Yes

Year: 2016-17 Date of Submission: 09-02-2017

18. Does the Institution have Management Information System?

No

If yes, give a brief description and a list of modules currently operational.  
(Maximum 500 words)

## Part-B

### **CRITERION I – CURRICULAR ASPECTS**

#### **1.1 Curriculum Planning and Implementation**

1.1.1 Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The mechanism of well planned curriculum delivery and documentation is as under:

- To transmit the light of education to the last man of the society.
- To work for betterment of standard of living of the villagers
- To work for the betterment of rural occupations like agriculture and animal husbandry.
- To impart value based education to well as other small scale occupation for rural youths.
- To impart the education aiming to prepare better advocators of the rural people, and capable of understanding he issues of rural society.
- To spread the thoughts of Mahatma Gandhi among vast majority of the people.
- To work for the sustainable management of the Natural resources
- To advocate and demonstrate the environment friendly life style.
- To develop the citizenship and National interest among youths
- To prepare the youths who can understand the problems of rural India.
- To impart the education of head, heart and hand.
- To work for the humanism

- **The curricula developed/adopted address the needs of the society and has relevance with regional needs. All above aspects are considered in the curricula as following:**

- As 72.22 percent of the population of the country is staying in Rural area, the development of rural people is essential. This aspect had been kept in mind by the founders of the institution at the time of establishment of the Institute. That's why many of the subjects are incorporated in the curricula from rural studies viz. Agronomy, Animal Husbandry, Agri. Engineering, Rural Economics, Natural Resources Management, Soil Science and management, Ecology Rural Industrialization etc. Similarly, incorporation of subjects of humanities like languages, History, History of Philosophy of politics, Comparative study of Religions of the world etc. are helping for building the good character and human approach among the students, and in developing value system in the society.
- Along with curricula, various co- curricular programs, celebration of National festivals, Speeches of Successful personalities in the society are becoming useful in developing National character among the students.
- As environmental pollution is major emerging problem, subjects like Ecology and Natural Resources management helps a lot for in depth understanding this issue in wider perspective.
- Special program of Extension-field work as well as arrangement of *Adivasi* (Tribal) area Study camp, Village camp have been proved useful in making correlation with regional society and sounding villages. The institute is taking case of incorporating the new topics and new subjects in the curricula to meet the demands of the changing trends in society. Additional programs and expect (guest) lectures on baring issues such of global warming, water crisis, terrorism, climate change, innovative agriculture practices we organized regularly.

1.1.2 Certificate/ Diploma Courses introduced during the Academic year : Nil

Name of the Certificate Course	Name of the Diploma Courses	Date of introduction and duration	focus on employability/ entrepreneurship	Skill development
Nil				

#### **1.2 Academic Flexibility**

1.2.1 New programs/courses introduced during the Academic year : Nil

Program with Code	Date of Introduction	Course with Code	Date of Introduction

Nil					
1.2.2 Programs in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the Academic year.					
Name of Programs adopting CBCS	UG	PG	Date of implementation of CBCS / Elective Course System	UG	PG
BRS	Y		June -2011	Y	
MRS		Y	June - 2013		Y
Already adopted (mention the year)					
1.2.3 Students enrolled in Certificate/ Diploma Courses introduced during the year: Nil					
	Certificate		Diploma Courses		
No of Students	Nil		--		
<b>1.3 Curriculum Enrichment</b>					
1.3.1 Value-added courses imparting transferable and life skills offered during the year: Nil					
Value added courses		Date of introduction		Number of students enrolled	
1.3.2 Field Projects / Internships under taken during the year					
Project/Program Title			No. of students enrolled for Field Projects / Internships		
Work Experience for TYBRS at different places of the state			79		
Traineeship program for MRS- II			30		
<b>1.4 Feedback System</b>					
1.4.1 Whether structured feedback received from all the stakeholders.					
1) Students	2) Teachers	3) Employers	4) Alumni	5) Parents	
Yes	No	Yes	No	Yes	
1.4.2 How the feedback obtained is being analyzed and utilized for overall development of the Institution? (maximum 500 words)					
<p>The feedbacks obtained from the alumni have been analyzed and the suggestions made by them were considered properly. Majority of them have suggested improving computer skills and English language for the students. They also suggested for emphasize on career counseling and placement of the graduate and post graduate. The institution has made efforts to consider their valuable suggestions and implement it. We have increased use of ICTs in the teaching learning process. A special effort have been carried out improve English language as a communication tool.</p>					
<b>CRITERION II -TEACHING-LEARNING AND EVALUATION</b>					
<b>2.1 Student Enrolment and Profile</b>					
<b>2.1. 1 Demand Ratio during the year</b>					
Name of the Program	Number of seats available		Number of applications received		Students Enrolled
BRS	80		290		68
MRS	30		50		30

2.2 Catering to Student Diversity					
2.2.1. Student - Full time teacher ratio (current year data)					
Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of full time teachers available in the institution teaching only UG courses	Number of full time teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2016-17	215	60	11	00	03
2.3 Teaching - Learning Process					
2.3.1 Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)					
Number of teachers on roll	Number of teachers using ICT ( <i>LMS, e-Resources</i> )	ICT tools and resources available	Number of ICT enabled classrooms	Number of smart classrooms	E-resources and techniques used
11	11	Smart Board, Computer Laboratory, Conferencing unit, Projector	6	6	6
2.3.2 Students mentoring system available in the institution? Give details. (maximum 500 words)					
<p>Our institution is a residential and <i>Chatralaya</i> centered institution. <i>Gruhpati</i> (rector or Mentor) is a key person for overall development and value education of the students. Every hostel has a <i>Gruhpati</i> (Rector) who is responsible for hostel management and to solve day to day problem of the student. <i>Gruhpati</i> meets the student 3 to 4 times in a day. Our specialty is that mostly different faculties are serving as a <i>Gruhpati</i> also, so that they can understand and interact the students well. So class room education and life education in the <i>Chatralaya</i> are correlated. If any major problem is occur, <i>Ghuhpati-Mandal</i> is there, to solve the problem.</p>					
Number of students enrolled in the institution		Number of fulltime teachers		Mentor: Mentee Ratio	
215+60=275		11		1:25	

2.4 Teacher Profile and Quality				
2.4.1 Number of full time teachers appointed during the year				
No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
20(UG + PG)	11	9	0	3
2.4.2 Honors and recognitions received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )				
Year of award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies	

Nil			
<b>2.5 Evaluation Process and Reforms</b>			
2.5.1 Number of days from the date of semester-end/ year- end examination till the declaration of results during the year			



Program Name	Program Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BRS	BRS	6	18-04-2017	25-05-2017
MRS	MRS	4	21-04-2017	22-05-2017
<b>2.5.2 Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)</b>				
Continuous Internal Evaluation (CIE) system has been in effect since 2011 in which we have a provision of three internal tests in each semester comprising of written test, assignment with seminar and class room evaluation of the students throughout the semester.				
<b>2.5.3 Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)</b>				
We take enough care to execute the academic calendar including the conduct of examination and other related matters as well.				
<b>2.6 Student Performance and Learning Outcomes</b>				
2.6.1 Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the web link)				
2.6.2 Pass percentage of students				
Program me Code	Pro gra m nam e	Number of students appeared in the final year examination	Number of students passed in final semester/year examination	Pass Percentage
BRS	BRS	79	79	100
MRS	MRS	30	30	100
<b>2.7 Student Satisfaction Survey</b>				
2.7.1 Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as web link) -NIL-				
<b>CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION</b>				
<b>3.1 Resource Mobilization for Research</b>				
3.1.1 Research funds sanctioned and received from various agencies, industry and other organizations				
Nature of the Project	Duration	Name of the funding Agency	Total grant sanctioned	Amount received during the Academic year
Major projects				
Minor Projects		Nil		
Interdisciplinary Projects				
Industry sponsored Projects				
Projects sponsored by the University/ College				
Students Research Projects (other than compulsory by the College)				

International Projects				
Any other(Specify)				
Total				
<b>3.2 Innovation Ecosystem</b>				
3.2.1 Workshops/Seminars Conducted on Intellectual Property Rights ( <b>IPR</b> ) and Industry-Academia Innovative practices during the year				

Title of Workshop/Seminar		Name of the Dept.		Date(s)		
Nil						
3.2.2 Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year						
Title of the innovation	Name of the Awardee	Awarding Agency	Date of Award	Category		
Nil						
3.2.3 No. of Incubation centre created, start-ups incubated on campus during the year						
Incubation Centre		Name		Sponsored by		
Nil						
Name of the Start-up		Nature of Start-up		Date of commencement		
Nil						
<b>3.3 Research Publications and Awards</b>						
3.3.1 Incentive to the teachers who receive recognition/awards						
State		National		International		
Nil						
3.3.2 Ph. Ds awarded during the year ( <i>applicable for PG College, Research Center</i> )						
Name of the Department			No. of Ph. Ds Awarded			
Nil						
3.3.3 Research Publications in the Journals notified on UGC website during the year						
	Department	No. of Publication		Average Impact Factor, if any		
National	--	--		--		
International	-	-		-		
3.3.4 Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year						
Department			No. of publication			
Nil						
3.3.5 Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or Pub Med/ Indian Citation Index						
Title of the paper	Name of the author	Title of the journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citations
Nil						
3.3.6 h-index of the Institutional Publications during the year. (based on Scopus/ Web of science) Nil						
Title of the paper	Name of the author	Title of the journal	Year of publication	h-index	Number of citations excluding self citations	Institutional affiliation as mentioned in the

r						publication
	Nil					

### 3.3.7 Faculty participation in Seminars/Conferences and Symposia during the year :

No. of Faculty	International level	National level	State level	Local level
Attended Seminars/ Workshops	1	1	--	--
Presented papers	1	--	--	--
Resource Persons	--	--	--	--

### 3.4 Extension Activities

#### 3.4.1 Number of extension and outreach programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the Activities	Organizing unit/ agency/ collaborating agency	Number of teachers <b>co- ordinate</b> such activities	Number of students participated in such activities
	NSS	2	90
Thelasemia	NSS	2	68
Tree Plantation	NSS	2	76
Dental Camp	NSS	2	70

#### 3.4.2 Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the Activity	Award/recognition	Awarding bodies	No. of Students benefited
Nil			

#### 3.4.3 Students participating in extension activities with Government Organizations, Non-Government Organizations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organizing unit/ agency/ collaborating agency	Name of the activity	Number of teachers <b>coordinated</b> such activities	Number of students participated in such activities
<i>Swachhata Abhiyan</i>	NSS	Rally, Exhibition, Seminar etc.	2	58
Red Ribbon Programme	NSS	Rally, Exhibition, Seminar etc.	2	58
Women's Day celebration	NSS	Rally, Exhibition, Seminar etc.	2	88
Eye Checkup Camp	NSS	Diagnosis of Eye diseases and spectacles distribution at discount rate.	2+2	60

### 3.5 Collaborations

#### 3.5.1 Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of Activity	Participant	Source of financial support	Duration
Nil			

3.5.2 Linkages with institutions/industries for internship, on-the-job training, project work, sharing of research facilities etc. during the year				
Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration (From-To)	participant
	Internship	Various Dairy Farm, Agriculture farm, NGOs and Sports Basic School of different areas of Gujarat	28-07-2016 to 11-08-2016	79
	Internship	Various Dairy Farm, Agriculture farm, NGOs and Sports Basic School of different areas of Gujarat	27-01-2017 to 27-02-2017	79
3.5.3 MoUs signed with institutions of national, international importance, other universities, industries,				

corporate houses etc. during the year						
Organization	Date of MoU signed	Purpose and Activities	Number of students/teachers participated under MoUs			
Nil						
<b>CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES</b>						
<b>4.1 Physical Facilities</b>						
4.1.1 Budget allocation, excluding salary for infrastructure augmentation during the year						
Budget allocated for infrastructure augmentation		Budget utilized for infrastructure development				
<b>551000</b>		<b>530195</b>				
4.1.2 Details of augmentation in infrastructure facilities during the year						
Facilities	Existing		Newly added			
Campus area	165 acre		0			
Class rooms	22		0			
Laboratories	3		0			
Seminar Halls	5		0			
Classrooms with LCD facilities	5		0			
Classrooms with Wi-Fi/ LAN	2		0			
Seminar halls with ICT facilities	4		0			
Video Centre	0		0			
No. of important equipments purchased ( $\geq$ 1-0 lakh) during the current year.	0		0			
Value of the equipment purchased during the year (Rs. in Lakhs)	0		0			
Others	0		0			
<b>4.2 Library as a Learning Resource</b>						
4.2.1 Library is automated { Integrated Library Management System -ILMS }						
Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation			
SOUL 2.1	Partially	2.1	2012-13			
4.2.1 Library Services:						
	Existing		Newly added	Total		
	No.	Value	No.	Value	No.	Value
Text Books	57934		254	-	58188	-
Reference Books	-	-	-	-	-	-
e-Books	-	-	-	-	-	-
Journals	04	-	-	-	-	-
e-Journals	-	-	-	-	-	-
Digital Database	-	-	-	-	-	-
CD & Video	-	-	-	-	-	-
Library automation	-	-	-	-	-	-
Weeding (Hard & Soft)	-	-	-	-	-	-
Others (specify)	-	-	-	-	-	-

<b>4.3 IT Infrastructure</b>									
4.3.1 Technology Upgradation (overall)									
	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Available bandwidth (MGBPS)	Others
Existing	106	1	60	1	2	5	8	5 MBPS	-
Added	0	0	0	0	0	0	0	0	0
Total	106	1	60	1	2	5	8		
4.3.2 Bandwidth available of internet connection in the Institution (Leased line)									
05 to 10 MBPS /GBPS									
4.3.3 Facility for e-content									
Name of the e-content development facility						Provide the link of the videos and media centre and recording facility			
Nil									
4.3.4 E-content developed by teachers such as: e-PG-Pathshala, CEC (under e-PG-Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc									
Name of the teacher		Name of the module			Platform on which module is developed		Date of launching e - content		
Nil									

<b>4.4 Maintenance of Campus Infrastructure</b>			
4.4.1 Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year			
Assigned budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
190000	188615	92000	89718
4.4.2 Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. ( <i>maximum 500 words</i> ) (information to be available in institutional Website, provide link)			
<p>There are established systems and procedures for maintaining and utilizing physical, academic and support facilities, laboratory, library, sports complex, computers, classrooms etc.</p> <p>We have enough infrastructure facilities viz. Computer lab., library, class room, sport complex, laboratory, nursery, research station, <i>gaushala</i>, weather station etc. All these departments have a departmental head, who is responsible for maintaining and updating his department. This type of decentralize system is beneficial to the students and other visitors and faculty members also. Everyone use these facilities as and when they require without any hesitation.</p> <p>We have democratic, decentralized and transparent system for monitoring such types of facilities. Other statutory bodies viz. Finance committee, governing body, board of studies, academic committee etc. are also useful in different decision making process.</p>			
<b>CRITERION V - STUDENT SUPPORT AND PROGRESSION</b>			

<b>5.1 Student Support</b>			
<b>5.1.1 Scholarships and Financial Support</b>			
	Name /Title of the scheme	Number of students	Amount in Rupees
Financial support from institution	<i>Sughad</i>	71	113744
Financial support from other sources			
a) National	Note: Scholarship amount is credited directly to the students' bank account		
b) International			



5.1.2 Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counseling and Mentoring etc.,					
Name of the capability enhancement scheme		Date of implementation	Number of students enrolled		Agencies involved
Nil					
5.1.3 Students benefited by guidance for competitive examinations and career counseling offered by the institution during the year					
Year	Name of the scheme	Number of benefited students by Guidance for Competitive examination	Number of benefited students by Career Counseling activities	Number of students who have passed in the competitive exam	Number of students placed
2016-17	Career counseling scheme	79	180	60	35
5.1.4 Institutional mechanism for transparency, timely redressed of student grievances, Prevention of sexual harassment and ragging cases during the year					
Total grievances received		No. of grievances redressed		Average number of days for grievance redressed	
Nil					
<b>5.2 Student Progression</b>					
5.2.1 Details of campus placement during the year					
<b>On campus</b>			<b>Off Campus</b>		
Name of Organizations Visited	Number of Students Participated	Number of Students Placed	Name of Organizations Visited	Number of Students Participated	Number of Students Placed
Maahi Dairy	20	04	00	00	00
5.2.2 Student progression to higher education in percentage during the year					
Year	Number of students enrolling into higher education	Program graduated from	Department graduated from	Name of institution joined	Name of Program admitted to
2016-17	15	BRS	Lokbharati Lokseva Mahavidyalaya, Sanosara	Lokbharati Lokseva Mahavidyalaya, Sanosara	MRS
2016-17	06	BRS	Lokbharati Lokseva Mahavidyalaya, Sanosara	Dumiyani B.Ed. College, Dumiyani	B.Ed
2016-17	3	BRS	Lokbharati Lokseva Mahavidyalaya, Sanosara	Lokbharati Lokseva Mahavidyalaya, Sanosara	B.Ed
2016-17	4	BRS	Lokbharati Lokseva Mahavidyalaya, Sanosara	Gujarat Vidyapith B.Ed	B.Ed.

2016-17	1	BRS	Lokbharati Lokseva Mahavidyalaya, Sanosara	Gujarat Vidyapith	MSW
2016-17	1	BRS	Lokbharati Lokseva Mahavidyalaya, Sanosara	Nandkuvraba Mahila College, Bhavnagar	MSW

5.2.3 Students qualifying in state/ national/ international level examinations during the year (eg: NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	No. of Students selected/ qualifying	Registration number/roll number for the exam
NET	Nil	
SET		
SLET		
GATE		
GMAT		
CAT		

GRE		
TOFEL		
Civil Services		
State Government Services		
Any Other		

#### 5.2.4 Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Participants
	Nil	

### 5.3 Student Participation and Activities

#### 5.3.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/ medal	National/ International	Sports	Cultural	Student ID number	Name of the student
		Nil				

#### 5.3.2 Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

There is a Students' Council for the self development and responsibility. Students council consist of different *Mantri e.g. Utsav mantri, bhojan mantri, arogya mantri, chhatralaya mantri, ramat-gammat mantri etc.* One student is selected as a General secretary. The idea behind this system is that, student's participation in the extracurricular activities may increase. There are number of programs and activities are being planned and executed by the students council. Girls students are also involved in the students council. The council is organizing *Ras-garba, samuh bhojan, marathon run, nature camp, cultural activities etc.* Time to time. Thus democratic atmosphere of the institute is enhanced by this activity.

### 5.3 Alumni Engagement

#### 5.3.1 Whether the institution has registered Alumni Association? No, As **Alumni association is not register but it is running formally.**

#### 5.3.2 No. of ~~registered~~ enrolled Alumni: 498

#### 5.3.3 Alumni contribution during the year (in Rupees):**No**

#### 5.3.4 Meetings/activities organized by Alumni Association :

**Appreciation from the retired faculties of the institute, felicitation of the successful students of the institution, moral support from the institution to the students for the extension of Gandhian thoughts among the society. Institute is also facilitating the students for academic and administrative issues.**

## CRITERION VI –GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 Institutional Vision and Leadership

#### 6.1.1 Mention two practices of decentralization and participative management during the last year (Maximum 500 words):

There are many unique practices for the decentralization and participative management in the institution. Such as management in the hostel, *Gruhpati mandal, vidya mandal*, students' participation in the off-campus co-curricular programs, *adhyapak mandal*, board of studies, academic council, governing body, examination committee, finance committee, moderation committee, evaluation committee etc.

6.1.2 Does the institution have a Management Information System (MIS)? No:
<b>6.2 Strategy Development and Deployment</b>
6.2.1 Quality improvement strategies adopted by the institution for each of the following (within 100 words each):
❖ Curriculum Development : Nil
❖ Teaching and Learning : <ol style="list-style-type: none"> <li>1. Correlation of teaching with the field/labor work</li> <li>2. Practical work in the actual field i.e. research station, nursery, farm, dairy, <i>gaushala</i> etc.</li> <li>3. Educational tour</li> <li>4. Work experience for TY BRS</li> <li>5. Use of ICT facilities</li> <li>6. Subject oriented tours</li> <li>7. Progressive farmers' visit</li> <li>8. Extension activities</li> <li>9. Periodical tests</li> <li>10. Assignments and term papers</li> </ol>
❖ Examination and Evaluation: <p>We have implemented many exam reforms recently. The entire exam hall is equipped with CCTV cameras. There is an examination committee, which is monitoring all exam procedure throughout the year. We have a transparent examination system. We also allow the students to see their answer sheet of the internal exams. If any problem is raised, examination committee is held to solve it. Every decision of the committee is sent to student's parents also.</p>
❖ Research and Development: There is a well established Wheat research station on the campus. Every student is going through the research procedures. Major subjects of Agronomy are fully connected with the research process. The students are carrying out all procedure of the research under the guidance of the Research scientist. Recently, a work on Soya bean research is also started.
❖ Library, ICT and Physical Infrastructure / Instrumentation: The institute has a well developed library with more than 54,000 books in it. We always add new arrival books, magazines and journal into the library. The internet facility is also provided to the students, so that they can search their important topics from it. The institute is trying to increase physical infrastructure every year. We have developed the class room with the ICT facilities. The smart board is also installed in many class rooms.

❖	Human Resource Management: The institute is very active regarding human resource management. The overall workloads of the faculties are balanced. So they do not have more pressure in their work. The institute also appreciates the work of remarkable achievement of the faculty time to time. The grievances regarding the faculties are solved with harmonious dialogue and humanitarian approach.
❖	Industry Interaction / Collaboration: Many NGOs and companies of pesticides, seeds, irrigation and fertilizers are our students' employer. We arrange students' on campus placement program every year.
❖	Admission of Students: Admission of the students is purely on the merit basis. We publish our advertisement on popular news papers and institute's web site. After the result of 12 <sup>th</sup> exam the admission process is started and within 20 days we make the merit list. The institute is giving more emphasis on girls' education. So we are increasing the number of girls' admission. The student can download the Performa of the admission and can upload their application for the admissions in the MRS. We have made provision to give admission to the local students.

#### 6.2.2 : Implementation of e-governance in areas of operations:

❖	Planning and Development: Every faculties and non-teaching staff know computer operation for their office and administrative works. They use internet, email, web sites, SMS etc. For their progress report and feedback. Majority of the faculties have facilitated with the computer facilities. There are also an internet facilities have been provided in the library and the computer laboratory for the faculties and students.
❖	Administration: The use of web based programs has been introduced before many years for the administration purpose. Paperless communication is always preferred in the institution. So we use ICT enabled administration.
❖	Finance and Accounts: There is a regular audit system in the institution for the financial matters. We have internal auditor for the regular follow-up of the financial situation. We use PROFIT software for the financial work. Thus all the accounts are well prepared in a proper manner by using suitable software for it.
❖	Student Admission and Support: We invite the application from the students interested for the admission in the institution. We select the students on the basis of their merit at higher secondary level. We publish an advertisement in the popular Gujarati dailies for new admission. Students can also download the admission form from our website and send it after fulfilling the detail with the required documents. While in MRS, the student can apply online for the admission.
❖	Examination: As we have autonomous status, our responsibilities are much more regarding to the examination. We have transparent examination system. There is regular internal and external evaluation of the students. We allow the faculties to develop their own special evaluation system as per the subject requirement. There is well established CCTV camera at the time of examination. We have also developed software for the result preparation at U.G. and P.G. level.

### 6.3 Faculty Empowerment Strategies

#### 6.3.1 Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
	Shri Nitinbhai Bhingradiya	Literature of Maharashtra Sahitya, Arts College, Ahmedabad	Lokbharati Lokseva Mahavidyalaya	0000
	Bharatbhai Ulva	Nai-Talim, Gandhi Ashram-Vedchi	Lokbharati Lokseva Mahavidyalaya	0000

#### 6.3.2

Number of professional development / administrative training programs organized by the College for teaching and non-teaching staff during the year

Year	Title of the professional development program organized for teaching staff	Title of the administrative training program organized for non-teaching staff	Dates (from-to)	No. of participants (Teaching staff)	No. of participants (Non-teaching staff)
	Nil				
6.3.3 No. of teachers attending professional development programs, viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Programs during the year					
Title of the professional development program		Number of teachers who attended		Date and Duration (from – to)	
Nil					
6.3.4 Faculty and Staff recruitment (no. for permanent/fulltime recruitment):					
Teaching			Non-teaching		
Permanent		Fulltime	Permanent		Fulltime/temporary
NIL					
6.3.5 Welfare schemes for					
Teaching			<i>Karyakar Kalyan Nidhi</i>		
Non teaching			Co operative credit society		
Students			<i>Sughad</i> scheme Students Counseling cell		
<b>6.4 Financial Management and Resource Mobilization</b>					
6.4.1 Institution conducts internal and external financial audits regularly (with in 100 words each) <b>Yes institution has mechanism of internal and external audit</b>					
6.4.2 Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)					
Name of the non government funding		Funds/ Grants received in Rs.		Purpo	

agencies/ individuals		se		
Nil				
6.4.2 Total corpus fund generated : Nil				
<b>6.5 Internal Quality Assurance System</b>				
6.5.1 Whether Academic and Administrative Audit (AAA) has been done? <b>No</b>				
Audit Type	External	Internal		
	Yes/No	Agency		
Academic		Yes/No		
Administrative		Authority		
6.5.2 Activities and support from the Parent – Teacher Association (at least three)				
There is no as such association but we receive tremendous response and cooperation whenever we are in need of it.				
Parents - Teachers meet is organized every year.				
6.5.3 Development programs for support staff (at least three)				
<ul style="list-style-type: none"> <li>➤ Uniform scheme and Payment of Bonus on annual basis.</li> <li>➤ <i>Karykar kalyan nidhi</i> organized tours and Family meets.</li> <li>➤ <i>Lokbharati Karyakar</i> credit cooperative society gives loan at lower rate of interest.</li> <li>➤ <i>Lokbharati Karykar Vima Yojna</i> to give insurance facility.</li> </ul>				
6.5.4 Post Accreditation initiative(s) (mention at least three)				
<b>6.5.5</b>				
a. Submission of Data for AISHE portal : Yes				
b. Participation in NIRF : No				
c. ISO Certification : No				
d. NBA or any other quality audit : No				
6.5.6 Number of Quality Initiatives undertaken during the year				
Year	Name of quality initiative by IQAC	Date of conducting activity	Duration (from ----to-- ----)	Number of participants
2016-17	➤ Regarding the format of 10% exam Talk on time table.	30-06-2016	30-06-2016 to 30-04-2017	227
	➤ Talk with the teachers regarding the permission of the preparation of competitive exam.	18-12-2016	18-12-2016 to 30-04-2017	227
	➤ Talk on the program of students' entrance	02-02-2017	02-02-2017	11

## CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

7.1.1 Gender Equity (Number of gender equity promotion programs organized by the institution during the year)

Title of the program	Period (from-to)	Participants	
		Female	Male
Celebration of Raxabandhan	17-08-2016	72	209
Teachers day Celebration	05-09-2016	70	209

7.1.2 Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:  
 Percentage of power requirement of the College met by the renewable energy sources:

- Wormy wash and wormy culture manure used for agriculture experiment and agriculture routine practice instead of chemical fertilizer.
- Environmental Consciousness and Sustainability used Effective Bio Compost(EBC) for to remove soil salinity, to improve more healthy plants/Crops and also less requirement of chemical fertilizer and water.
- Improvement in

7.1.3 Differently abled (Divyangjan) friendliness

Items Facilities	Yes/No	No. of Beneficiaries
Physical facilities	No	
Provision for lift	No	-



Ramp/ Rails-1	Yes	No one Divyangjan students
Braille Software/facilities	No	
Rest Rooms	Yes	
Scribes for examination	Yes	When Needed, We provide
Special skill development for differently abled students	No	
Any other similar facility	--	--

#### 7.1.4 Inclusion and Situatedness

##### Enlist most important initiatives taken to address locational advantages and disadvantages during the year

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date and duration of the initiative	Name of the initiative	Issues addressed	Number of participating students and staff
2016-17	1	3 Villages	17-07-2016 to 20-07-2016	Tree Plantation and Plant Distribution	Pollution control	62 and 1 Teacher
2016-17	1	People gathering from Surrounding Villages at one place	01-09-2016	Folk Fair	Rural Public Health	275 and 11
2016-17	1	Animal belonging to surrounding villages at <i>Gaushala</i>	29-09-2016	Animal Diagnosis camp	Animal Vaccination and treatment	20 and 1

#### 7.1.5 Human Values and Professional Ethics

##### Code of conduct (handbooks) for various stakeholders

Title	Date of Publication	Follow up (maximum 100 words each)
Code of conduct for Faculties	12-12-1994	<ul style="list-style-type: none"> <li>➤ A copy of code of conduct is distributed to each faculty and staff members.</li> <li>➤ Due monitoring for execution of the code of conduct is taken as and when required.</li> <li>➤ Regular meetings with the faculties and instruction have been given to them time to time.</li> </ul>
Code of conduct for Students	12-12-1994	<ul style="list-style-type: none"> <li>➤ Rector committee is formed to monitor problems and requirements of the students regularly.</li> </ul>

#### 7.1.6 Activities conducted for promotion of universal Values and Ethics

Activity	Duration (from-----to -----)	Number of participants
<i>Jivan Vidya</i> Camp	16-11-2016 to 23-11-2016	79
Kindergarten camp	25-11-2016 to 30-11-2016	68

#### 7.1.7 Initiatives taken by the institution to make the campus eco-friendly (at least five)

- Tree Plantation, Use of less chemical fertilizer.
- Use of drip Irrigation to save water to produce green vegetable and different crops.
- To wear *khadi* cloths in day to day life

- Produce organic manure from collected organic waste of the campus.
- Less consumption of conventional energy resources.

## **7.2 Best Practices**

Describe at least two institutional best practices

Upload details of two best practices successfully implemented by the institution as per NAAC format in your

<http://www.lokbharatilokseva.org/upload/iqac/Lok-Bharati-Loksewa-Mahavidyalaya-Best-Practices-.pdf>

## **7.3 Institutional Distinctiveness**

Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust

Provide the web link of the institution in not more than 500 words

<http://www.lokbharatilokseva.org/upload/iqac/Lokbharati-Loksewa-Mahavidyalaya-AQAR-Distinctiveness-.pdf>

## 8. Future Plans of action for next academic year (500 words)

The mission of our institution is to spread the unflickering flame of people oriented education to the poorest man of village ushering sustainable development in accordance with the nature and culture of our country.

We have following plans of action for next academic year:

1. To redesign the syllabus of UG and PG
2. To infuse Gandhian Values in practical implementation through celebration of *gram jivan yatra*
3. To strengthen the academic quality of educational tour for expanding vision of the students.
4. To improve hand, heart, head and health learning exercise through the combination of computer skill as well as *labor(shram)* work in different department to each student.
5. To organize Programs for gender equity.

Name Dr.Yogeshbhai Trivedi

Name Dr.Hasmukhbhai Suthar



Signature of the Coordinator, IQAC



Signature of the Chairperson, IQAC

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**Abbreviations:**

CAS	-	Career Advancement Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Program
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Program
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution

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For Communication with NAAC

**The Director**

**National Assessment and Accreditation Council (NAAC)**

*(An Autonomous Institution of the University Grants Commission)*

P. O. Box. No. 1075, Nagarbhavi

Bengaluru - 560 072

Phone: +91-80-2321 0261/62/63/64/65

Fax: +91-80-2321 0268, 2321 0270

E-mail: [director.naac@gmail.com](mailto:director.naac@gmail.com)

Website: [www.naac.gov.in](http://www.naac.gov.in)