The Annual Quality Assurance Report (AQAR) of the IQAC
(For Affiliated/Constituent Colleges)

Part – A

Data of the Institution

1. Name of the Institution : Lokbharati Lokseva Mahavidyalaya, Sanosara.

- Name of the Head of the institution : Dr.Hasmukhbhai Suthar

- Designation: Principal

- Does the institution function from own campus: Yes

- Phone no./Alternate phone no.: 02846-283736

- Mobile no.: 9427247429/9427247440

- Registered e-mail: brs.lokseva.bu@gmail.com

- Alternate e-mail : hasmukhbsv@gmail.com

- Address   : Lokbharati Lokseva Mahavidyalaya, Sanosara

- City/Town   : Sanosara

- State/UT   : Gujarat

- Pin Code   : 364230

2. Institutional status:
- Affiliated / Constituent: Maharaja Krushnakumarsinhji Bhavnagar University, Bhavnagar
- Type of Institution: Co-education
- Location : Rural

- Financial Status: Grants-in aid/ UGC 2f and 12 (B)

- Name of the Affiliating University: Maharaja Krushnakumarsinhji Bhavnagar University, Bhavnagar
- Name of the IQAC Co-ordinator : Dr.Yogeshbhai S. Trivedi
- Mobile: 9723531654

- IQAC e-mail address: lokseva.iqac@gmail.com

- Alternate Email address:ystrivedi22@yahoo.com

3. Website address:

Web-link of the AQAR: http://lokbharatilokseva.org/upload/iqac/AQAR-2013-14.pdf
(Previous Academic Year):

4. Whether Academic Calendar prepared during the year? Yes, if

yes, whether it is uploaded in the Institutional website:

Web link: http://www.lokbharatilokseva.org/upload/department/Academic-Calender.pdf

5. Accreditation Details:

Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1st	A	3.14	2009	from:2009 to: 2015

6. Date of Establishment of IQAC: 18-01-2011

7. Internal Quality Assurance System

7.1 Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/beneficiaries
➢ Planning and implementation of Folk Fair which is held at nearby village *Sandhida* ➢ Celebration of Women's day for women empowerment	25-08-2014 05-08-2014	198

> *Note: Some Quality Assurance initiatives of the institution are:*
>   *(Indicative list)*
> - *Regular meeting of Internal Quality Assurance Cell (IQAC); timely submission of Annual Quality Assurance Report (AQAR) to NAAC; Feedback from all stakeholders collected, analysed and used for improvements*
> - *Academic Administrative Audit (AAA) conducted and its follow up action*
> - *Participation in NIRF*
> - *ISO Certification*
> - *NBA etc.*
> - *Any other Quality Audit*

8. Provide the list of funds by Central/ State Government-

UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/ Department/Faculty	Scheme	Funding agency	Year of award with duration	Amount
NIL				

9. Whether composition of IQAC as per latest NAAC guidelines: No

   *upload latest notification of formation of IQAC-

10. No. of IQAC meetings held during the year: 01
Yes
11.   http://www.lokbharatilokseva.org/upload/iqac/MINUTES-AND-ACTION-TAKEN-REPORTS.pdf
12. Whether IQAC received funding from any of the funding agency to support its activities during the year?   :   No

13. Significant contributions made by IQAC during the current year (maximum five bullets)
   ❖ Improvement in pedagogy in various subjects.
   ❖ Make planning of various programs more effective

   ❖ Improvement in various subject correlate with the society problems through different activity like folk fair.

   ❖ Organizing various social and cultural programs to strengthen the traditional values and ethics.

   ❖ Planning of the various events more qualitative with the participation of the students and faculties.

14. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Social correlation	All the students and faculties participate in folk fair
Celebration of various program	The celebrations of all festivals together generate a sense of being one family which enhances the learning environment and develops cultural, national and social accountability.

15. Whether the AQAR was placed before statutory body?   No:

    Name of the statutory body: --   Date of meeting(s): --

16. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning?
   No   Date:--

17. Whether institutional data submitted to AISHE: Yes

     Year: 2014-15   Date of Submission: 26-12-2014

18. Does the Institution have Management Information System?
               No

   If yes, give a brief description and a list of modules currently operational.
   (Maximum 500 words)

Part-B

CRITERION I – CURRICULAR ASPECTS
1.1 Curriculum Planning and Implementation
1.1.1 Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The mechanism of well planned curriculum delivery and documentation is as under:

- To transmit the light of education to the last man of the society.
- To work for betterment of standard of living of the villagers
- To work for the betterment of rural occupations like agriculture and animal husbandry.
- To impart value based education to well as other small scale occupation for rural youths.
- To impart the education aiming to prepare better advocators of the rural people, and capable of understanding he issues of rural society.
- To spread the thoughts of Mahatma Gandhi among vast majority of the people.
- To work for the sustainable management of the Natural resources
- To advocate and demonstrate the environment friendly life style.
- To develop the citizenship and National interest among youths
- To prepare the youths who can understand the problems of rural India.
- To impart the education of head, heart and hand.
- To work for the humanism
  - **The curricula developed/adopted address the needs of the society and has relevance with regional needs. All above aspects are considered in the curricula as following:**

- As 72.22 percent of the population of the country is staying in Rural area, the development of rural people is essential. This aspect had been kept in mind by the founders of the institution at the time of establishment of the Institute. That's why many of the subjects are incorporated in the curricula from rural studies viz. Agronomy, Animal Husbandry, Agri. Engineering, Rural Economics, Natural Resources Management, Soil Science and management, Ecology Rural Industrialization etc. Similarly, incorporation of subjects of humanities like languages, History, History of Philosophy of politics, Comparative study of Religions of the world etc. are helping for building the good character and human approach among the students, and in developing value system in the society.
- Along with curricula, various co- curricular programs, celebration of National festivals, Speeches of Successful personalities in the society are becoming useful in developing National character among the students.
- As environmental pollution is major emerging problem, subjects like Ecology and Natural Resources management helps a lot for in depth understanding this issue in wider perspective.
- Special program of Extension-field work as well as arrangement of *Adivasi* (Tribal) area Study camp, Village camp have been proved useful in making correlation with regional society and sounding villages. The institute is taking case of incorporating the new topics and new subjects in the curricula to meet the demands of the changing trends in society. Additional programs and expect (guest) letches on baring issues such of global warming, water crisis, terrorism, climate change, innovative agriculture practices we organized regularly.

1.1.2 Certificate/ Diploma Courses introduced during the Academic year : Nil

Name of the Certificate Course	Name of the Diploma Courses	Date of introduction and duration	focus on employability/ entrepreneurship	Skill development
Nil				

1.2 Academic Flexibility

1.2.1 New programs/courses introduced during the Academic year : Nil

Program with Code	Date of Introduction	Course with Code	Date of Introduction

Nil				

1.2.2 Programs in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the Academic year.

Name of Programs adopting CBCS	UG	PG	Date of implementation of CBCS / Elective Course System	UG	PG
BRS	Y		June -2011	Y	
MRS		Y	June - 2013		Y
Already adopted (mention the year)					

1.2.3 Students enrolled in Certificate/ Diploma Courses introduced during the year: Nil

	Certificate	Diploma Courses
No of Students	Nil	--

1.3 Curriculum Enrichment

1.3.1 Value-added courses imparting transferable and life skills offered during the year: Nil

Value added courses	Date of introduction	Number of students enrolled

1.3.2 Field Projects / Internships under taken during the year

Project/Program Title	No. of students enrolled for Field Projects / Internships
Work Experience for TYBRS at different places of the state	76
Traineeship program for MRS- II	30

1.4 Feedback System

1.4.1 Whether structured feedback received from all the stakeholders.

1) Students	2) Teachers	3) Employers	4) Alumni	5) Parents
Yes	No	Yes	No	Yes

1.4.2 How the feedback obtained is being analyzed and utilized for overall development of the Institution? (maximum 500 words)

The feedbacks obtained from the alumni have been analyzed and the suggestions made by them were considered properly. Majority of them have suggested improving computer skills and English language for the students. They also suggested for emphasize on career counseling and placement of the graduate and post graduate. The institution has made efforts to consider their valuable suggestions and implement it. We have increased use of ICTs in the teaching learning process. A special effort have been carried out improve English language as a communication tool.

CRITERION II -TEACHING-LEARNING AND EVALUATION

2.1 Student Enrolment and Profile

2.1. 1 Demand Ratio during the year

Name of the Program	Number of seats available	Number of applications received	Students Enrolled
BRS	76	223	76
MRS	30	40	30

2.2 Catering to Student Diversity

2.2.1. Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of full time teachers available in the institution teaching only UG courses	Number of full time teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2014-15	242	60	11	02	03

2.3 Teaching - Learning Process

2.3.1 Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of teachers on roll	Number of teachers using ICT *(LMS, e-Resources)*	ICT tools and resources available	Number of ICT enabled classrooms	Number of smart classrooms	E-resources and techniques used
11	11	Smart Board, Computer Laboratory, Conferencing unit, Projector	6	6	6

2.3.2 Students mentoring system available in the institution? Give details. (maximum 500 words)

Our institution is a residential and ***Chatralaya*** centered institution. *Gruhpati* (rector or Mentor) is a key person for overall development and value education of the students. Every hostel has a *Gruhpati* (Rector) who is responsible for hostel management and to solve day to day problem of the student. *Gruhpati* meets the student 3 to 4 times in a day. Our specialty is that mostly different faculties are serving as a *Gruhpati* also, so that they can understand and interact the students well. So class room education and life education in the *Chatralaya* are correlated. If any major problem is occur, *Ghuhpati-Mandal* is there, to solve the problem.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor: Mentee Ratio
242+60=302	13	1:23

2.4 Teacher Profile and Quality

2.4.1 Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
20	13	7	0	2

2.4.2 Honors and recognitions received by teachers
(received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies

Nil			

2.5 Evaluation Process and Reforms

2.5.1 Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Program Name	Program Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BRS	BRS	6	18-04-2015	25-05-2015
MRS	MRS	4	21-04-2015	22-05-2015

2.5.2 Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Continuous Internal Evaluation (CIE) system has been in effect since 2011 in which we have a provision of three internal tests in each semester comprising of written test, assignment with seminar and class room evaluation of the students throughout the semester.

2.5.3 Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

We take enough care to execute the academic calendar including the conduct of examination and other related matters as well.

2.6 Student Performance and Learning Outcomes

2.6.1 Program outcomes, program specific outcomes and course outcomes
for all programs offered by the institution are stated and displayed in website of the institution (to provide the web link)

2.6.2 Pass percentage of students

Programme Code	Program name	Number of students appeared in the final year examination	Number of students passed in final semester/year examination	Pass Percentage
BRS	BRS	76	76	100
MRS	MRS	30	30	100

2.7 Student Satisfaction Survey

2.7.1 Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as web link)
-NIL-

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 Resource Mobilization for Research

3.1.1 Research funds sanctioned and received from various agencies, industry and other organizations

Nature of the Project	Duration	Name of the funding Agency	Total grant sanctioned	Amount received during the Academic year
Major projects				
Minor Projects		Nil		
Interdisciplinary Projects				
Industry sponsored Projects				
Projects sponsored by the University/ College				
Students Research Projects *(other than compulsory by the College)*				
International Projects				

Any other(Specify)				
Total				

3.2 Innovation Ecosystem

3.2.1 Workshops/Seminars Conducted on Intellectual Property Rights **(IPR)** and Industry-Academia Innovative practices during the year

Title of Workshop/Seminar	Name of the Dept.	Date(s)
Nil		

3.2.2 Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of the Awardees	Awarding Agency	Date of Award	Category
Nil				

3.2.3 No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Centre	Name	Sponsored by
Nil		

Name of the Start-up	Nature of Start-up	Date of commencement
Nil		

3.3 Research Publications and Awards

3.3.1 Incentive to the teachers who receive recognition/awards

State	National	International
Nil		

3.3.2 Ph. Ds awarded during the year *(applicable for PG College, Research Center)*

Name of the Department	No. of Ph. Ds Awarded
Nil	

3.3.3 Research Publications in the Journals notified on UGC website during the year

	Department	No. of Publication	Average Impact Factor, if any
National	--	--	--
International	-	-	-

3.3.4 Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	No. of publication
Nil	

3.3.5 Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or Pub Med/ Indian Citation Index

Title of the paper	Name of the author	Title of the journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citations
Nil						

3.3.6 h-index of the Institutional Publications during the year. (based on Scopus/ Web of science) Nil

Title of the pape	Name of the author	Title of the journal	Year of publication	h-index	Number of citations excluding self citations	Institutional affiliation as mentioned in the

r							publication
	Nil						

3.3.7 Faculty participation in Seminars/Conferences and Symposia during the year :

No. of Faculty	International level	National level	State level	Local level
Attended Seminars/ Workshops	1	1	--	--
Presented papers	1	--	--	--
Resource Persons	--	--	--	--

3.4 Extension Activities

3.4.1 Number of extension and outreach programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the Activity	Organizing unit/ agency/ collaborating agency	Number of teachers **co- ordinate** such activities	Number of students participated in such activities
Fund raising for the Blind people	NSS	2	88
Thalassemia	NSS	2	76
Tree Plantation	NSS	2	76
Dental Camp	NSS	2	70

3.4.2 Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the Activity	Award/recognition	Awarding bodies	No. of Students benefited
Nil			

3.4.3 Students participating in extension activities with Government Organizations, Non-Government Organizations and programs such as *Swachh Bharat*, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organizing unit/ agency/ collaborating agency	Name of the activity	Number of teachers **coordinated** such activities	Number of students participated in such activities
Red Ribbon Programme	NSS	Rally, Exhibition, Seminar etc.	2	58
Women's Day celebration	NSS	Rally, Exhibition, Seminar etc.	2	88
Eye Checkup Camp	NSS	Diagnosis of Eye diseases and spectacles distribution at discount rate.	2+2	60

3.5 Collaborations

3.5.1 Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of Activity	Participant	Source of financial support	Duration
Nil			

3.5.2 Linkages with institutions/industries for internship, on-the-job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration **(From-To)**	participant
	Internship	Various Dairy Farm, Agriculture farm, NGOs and Sports Basic School of different areas of Gujarat	28-07-2014 to 11-08-2014	76
	Internship	Various Dairy Farm, Agriculture farm, NGOs and Sports Basic School of different areas of Gujarat	16-01-2015 to 15-02-2015	76

3.5.3 MoUs signed with institutions of national, international importance, other universities, industries,

corporate houses etc. during the year			
Organization	Date of MoU signed	Purpose and Activities	Number of students/teachers participated under MoUs
Nil			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 Physical Facilities

4.1.1 Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
1015000	**954302**

4.1.2 Details of augmentation in infrastructure facilities during the year

Facilities	Existing	Newly added
Campus area	165 acre	0
Class rooms	22	0
Laboratories	3	0
Seminar Halls	5	0
Classrooms with LCD facilities	5	0
Classrooms with Wi-Fi/ LAN	2	0
Seminar halls with ICT facilities	4	0
Video Centre	0	0
No. of important equipments purchased (≥ 1-0 lakh) during the current year.	0	0
Value of the equipment purchased during the year (Rs. in Lakhs)	0	0
Others	0	0

4.2 Library as a Learning Resource

4.2.1 Library is automated {Integrated Library Management System -ILMS}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
SOUL 2.1	Partially	2.1	2012-13

4.2.1 Library Services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	57529		213	-	57742	-
Reference Books	-	-	-	-	-	-
e-Books	-	-	-	-	-	-
Journals	04	-	-	-	-	-
e-Journals	-	-	-	-	-	-
Digital Database	-	-	-	-	-	-
CD & Video	-	-	-	-	-	-
Library automation	-	-	-	-	-	-
Weeding (Hard & Soft)	-	-	-	-	-	-
Others (specify)	-	-	-	-	-	-

4.3 IT Infrastructure

4.3.1 Technology Upgradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Available band width (MGBPS)	Others
Existing	106	1	60	1	2	5	8	5 MBPS	-
Added	0	0	0	0	0	0	0	0	0
Total	106	1	60	1	2	5	8		

4.3.2 Bandwidth available of internet connection in the Institution (Leased line)

05 to 10 MBPS /GBPS

4.3.3 Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Nil	

4.3.4 E-content developed by teachers such as: e-PG-Pathshala, CEC (under e-PG-Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the teacher	Name of the module	Platform on which module is developed	Date of launching e - content
Nil			

4.4 Maintenance of Campus Infrastructure

4.4.1 Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
180000	175261	92000	66982

4.4.2 Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. *(maximum 500 words)* (information to be available in institutional Website, provide link)

   There are established systems and procedures for maintaining and utilizing physical, academic and support facilities, laboratory, library, sports complex, computers, classrooms etc.
We have enough infrastructure facilities viz. Computer lab., library, class room, sport complex, laboratory, nursery, research station, *gaushala*, weather station etc. All these departments have a departmental head, who is responsible for maintaining and updating his department. This type of decentralize system is beneficial to the students and other visitors and faculty members also. Everyone use these facilities as and when they require without any hesitation.
We have democratic, decentralized and transparent system for monitoring such types of facilities. Other statutory bodies viz. Finance committee, governing body, board of studies, academic committee etc. are also useful in different decision making process.

CRITERION V - STUDENT SUPPORT AND PROGRESSION

5.1 Student Support			
5.1.1 Scholarships and Financial Support			
	Name /Title of the scheme	Number of students	Amount in Rupees
Financial support from institution	*Sughad ,Lokbharati*	117	179208
Financial support from other sources			
a) National	Note: Scholarship amount is credited directly to the students' bank account		
b) International			

5.1.2 Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counseling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Nil			

5.1.3 Students benefited by guidance for competitive examinations and career counseling offered by the institution during the year

Year	Name of the scheme	Number of benefited students by Guidance for Competitive examination	Number of benefited students by Career Counseling activities	Number of students who have passed in the competitive exam	Number of students placed
2014-15	Career counseling scheme	86	270	2	02

5.1.4 Institutional mechanism for transparency, timely redressed of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	No. of grievances redressed	Average number of days for grievance redressed
Nil		

5.2 Student Progression

5.2.1 Details of campus placement during the year

On campus			Off Campus		
Name of Organizations Visited	Number of Students Participated	Number of Students Placed	Name of Organizations Visited	Number of Students Participated	Number of Students Placed
G.S.F.C, VADODARA	20	04	00	00	00
AGROCELL, KUTCH	18	08	00	00	00
SAG, BIDAJ	23	03	00	00	00
JAIN IRIGATION	36	16	00	00	00

5.2.2 Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Program graduated from	Department graduated from	Name of institution joined	Name of Program admitted to
2014-15	14	BRS	Lokbharati Lokseva Mahavidyalaya, Sanosara	Lokbharati Lokseva Mahavidyalaya, Sanosara	MRS
2014-15	06	BRS	Lokbharati Lokseva Mahavidyalaya, Sanosara	Gujarat Vidyapith, Ahmedabad	B.Ed/MSW
2014-15	01	BRS	Lokbharati Lokseva Mahavidyalaya, Sanosara	B.Ed. college, Dumiyani	B.Ed

| 2014-15 | 03 | BRS | Lokbharati Lokseva Mahavidyalaya, Sanosara | B.Ed. college, Lokbharati | B.Ed |

5.2.3 Students qualifying in state/ national/ international level examinations during the year (eg: NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	No. of Students selected/ qualifying	Registration number/roll number for the exam
NET	**Nil**	
SET		
SLET		
GATE		
GMAT		
CAT		

GRE		
TOFEL		
Civil Services		
State Government Services		
Any Other		

5.2.4 Sports and cultural activities / competitions organized at the institution level during the year

Activity	Level	Participants
	Nil	

5.3 Student Participation and Activities

5.3.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/ medal	National/ International	Sports	Cultural	Student ID number	Name of the student
		Nil				

5.3.2 Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

We have well organized students council, we called them *Mantri e.g. Utsav mantri, bhojan mantri, arogya mantri, chhatralaya mantri, ramat-gammat mantri etc*. One student is selected as a General secretary. The idea behind this system is that, students participation in the extracurricular activities may increase. There are number of programs and activities are being planned and executed by the students council. Girls students are also involved in the students council.

The council is organizing *Ras-garba, samuh bhojan*, marathon run, nature camp, cultural activities etc. Time to time. Thus democratic atmosphere of the institute is enhanced by this activity.

5.3 Alumni Engagement

5.3.1 Whether the institution has registered Alumni Association? No, As **Alumni association is not register but it is running formally.**

5.3.2 No. of ~~registered~~ enrolled Alumni: 356

5.3.3 Alumni contribution during the year (in Rupees)**: Institute is not interested in having the contribution from Alumni.**

5.3.4 Meetings/activities organized by Alumni Association **: Appreciation from the retired faculties of the institute, appreciation of the successful students of the institution, moral support from the institution to the students due to extension of *Gandhian* thoughts among the society. Institute also facilitating the students for academic and administrative issues.**

CRITERION VI –GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 Institutional Vision and Leadership

6.1.1 Mention two practices of decentralization and participative management during the last year (maximum 500 words): There are many unique practices for the decentralization and participative management in the institution. Such as management in the hostel, *Gruhpati mandal, vidya mandal,* students' participation in the off-campus co-curricular programs, *adhyapak mandal*, board of studies, academic council, governing body, examination committee, finance committee, moderation committee, evaluation committee etc.

6.1.2 Does the institution have a Management Information System (MIS)?
No:

| |

6.2 Strategy Development and Deployment

6.2.1 Quality improvement strategies adopted by the institution for each of the following (with in 100 words each)**:**

❖   Curriculum Development : Nil

❖   Teaching and Learning :

1. Correlation of teaching with the field/labor work
2. Practical work in the actual field i.e. research station, nursery, farm, dairy, *gaushala* etc.
3. Educational tour
4. Work experience for TY BRS
5. Use of ICT facilities
6. Subject oriented tours
7. Progressive farmers' visit
8. Extension activities
9. Periodical tests and short exams
10. Assignments and term papers

❖   Examination and Evaluation:
We have implemented many exam reforms recently. All the exam hall are equipped with CCTV cameras. There is a examination committee, which is monitoring all exam procedure through out the year. We have transparent examination system. We also allow the students to see their answer sheet of the internal exams. If any problem is raised, examination committee is held to solve it. Every decision of the committee is send to student's parents also.
❖   Research and Development: There is a well established Wheat research station on the campus. Every student is going through the research procedures. Major subject of Agronomy are fully connected with the research process. The students are carrying out all procedure of the research under the guidance of the Research scientist.
❖   Library, ICT and Physical Infrastructure / Instrumentation: The institute has a well developed library with more than 60,000 books in it. We always add new arrival books, magazines and journal into the library. The internet facility is also provided to the students, so that they can search their important topics from it. The institute is trying to increase physical infrastructure every year. We have developed the class room with the ICT facilities. The smart board is also installed in many class rooms.

| |

❖	Human Resource Management: The institute is very serious regarding human resource management. The overall workloads of the faculties are balanced. So they do not have more pressure in their work. The institute also appreciate the work of remarkable achievement of the faculty time to time. The grievances regarding the faculties are solved with harmonious dialogue and humanitarian approach.
❖	Industry Interaction / Collaboration: Many NGOs and companies of pesticides, seeds, irrigation and fertilizers are our students' employer. We arrange students' on campus placement program every year.
❖	Admission of Students: Admission of the students are purely on the merit basis. We publish our advertisement on popular news papers and institute's web site. After the result of 12th exam the admission process is started and within 20 days we make the merit list. The institute is giving more emphasis on girls education. So we are increasing the number of girls admission. The student can download the Performa of the admission and can upload their application for the admission in the MRS.

6.2.2 : Implementation of e-governance in areas of operations:

❖	Planning and Development: Every faculties and non-teaching staff are knowing computer operation for their office and administrative works. They use internet, email, web sites, SMS etc. For their progress report and feedback. Majority of the faculties have facilitated with the computer facilities. There are also an internet facilities has been provided in the library and the computer laboratory for the faculties and students.
❖	Administration : The use of web based programs have been introduced before many years for the administration purpose. Paperless communication is always preferred in the institution. So we use ICT enabled administration.
❖	Finance and Accounts: There is a regular audit system in the institution for the financial matters. We have internal auditor for the regular follow-up of the financial situation. We use PROFIT software for the financial work. Thus all the accounts are well prepared in a proper manner by using suitable software for it.
❖	Student Admission and Support : We invite the application from the students interested for the admission in the institution. We select the students on the basis of their merit at Higher secondary level. We publish an advertisement in the popular Gujarati dailies for new admission. Students can also download the admission form from our website and send it after fulfilling the detail with the required documents. While in MRS, the student can apply online for the admission.
❖	Examination: As we have autonomous status, our responsibilities are much more regarding to the examination. We have transparent examination system. There is regular internal and external evaluation of the students. We allow the faculties to develop their own special evaluation system as per the subject requirement. There are well established CCTV camera at the time of examination. We have also developed software for the result preparation at U.G. and P.G. level.

6.3 Faculty Empowerment Strategies

6.3.1 Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2014-15	Shree Shridharbhai Gajjar	Lecture on importance of vaccination and importance of producing clean milk	Govt. Gujarat	0000
	Yogeshbhai Trivedi	Effect of globalization on Indian economy on Globalization and rural	National Seminar G.H.Patel institute of Business Management Vallbhavidyanagar	0000

		marketing			

6.3.2

Number of professional development / administrative training programs organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development program organized for teaching staff	Title of the administrative training program organized for non-teaching staff	Dates (from-to)	No. of participants (Teaching staff)	No. of participants (Non-teaching staff)
2014-15	Nil				

6.3.3 No. of teachers attending professional development programs, viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Programs during the year

Title of the professional development program	Number of teachers who attended	Date and Duration (from – to)
Nil		

6.3.4 Faculty and Staff recruitment (no. for permanent/fulltime recruitment):

Teaching		Non-teaching	
Permanent	Fulltime	Permanent	Fulltime/temporary
NIL			

6.3.5 Welfare schemes for

Teaching	*Karyakar Kalyan Nidhi*
Non teaching	Co operative credit society
Students	*Sughad* scheme Students Counseling cell

6.4 Financial Management and Resource Mobilization

6.4.1 Institution conducts internal and external financial audits regularly

(with in 100 words each**)**

  Yes institution has mechanism of internal and external audit

6.4.2 Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding	Funds/ Grants received in Rs.	Purpo

agencies/ individuals			se
Nil			

| 6.4.2 Total corpus fund generated : Nil |

6.5 Internal Quality Assurance System

6.5.1 Whether Academic and Administrative Audit (AAA) has been done? **No**

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic				
Administrative				

6.5.2 Activities and support from the Parent – Teacher Association (at least three)

There is no as such association but we receive tremendous response and cooperation whenever we are in need of it.

Parents - Teachers meet is organized every year.

6.5.3 Development programs for support staff (at least three)

- ➤ Uniform scheme and Payment of Bonus on annual basis.
- ➤ *Karykar kalyan nidhi* organized tours and Family meets.
- ➤ *Lokbharati Karyakar* credit cooperative society gives loan at lower rate of interest.
- ➤ *Lokbharati Karykar Vima Yojna* to give insurance facility.

6.5.4 Post Accreditation initiative(s) (mention at least three)

6.5.5

a. Submission of Data for AISHE portal : Yes

b. Participation in NIRF   : No

c. ISO Certification   : No

d. NBA or any other quality audit   : No

6.5.6 Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting activity	Duration (from ----to------)	Number of participants
2014-15	➤ Different kind of health activities to aware students		22-07-2014 to 23-07-2014	72
	➤ Use of ICT enable learning process	Throughout the year		229

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 Gender Equity (Number of gender equity promotion programs organized by the institution during the year)

Title of the program	Period **(from-to)**	Participants	
		Female	Male
Celebration of *Raxabandhan*	10-08-2014	72	80
Red Ribbon Program	09-01-2015	72	80

7.1.2 Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:
Percentage of power requirement of the College met by the renewable energy sources:

➢ Installation of wind mill for alternate energy generation on the campus. Due to this power generate through wind which is used in power requirement for the campus.
➢ We put up some solar street light on the campus for experiment basis.

7.1.3 Differently able (Divyangjan) friendliness

Items Facilities	Yes/No	No. of Beneficiaries
Physical facilities	No	
Provision for lift	No	-

Ramp/ Rails-1	Yes	No one Divyangjan students
Braille Software/facilities	No	
Rest Rooms	Yes	
Scribes for examination	Yes	When Needed, We provide
Special skill development for differently abled students	No	
Any other similar facility	--	--

7.1.4 Inclusion and Situatedness

Enlist most important initiatives taken to address locational advantages and disadvantages during the year

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date and duration of the initiative	Name of the initiative	Issues addressed	Number of participating students and staff
2014-15	1	20 Villages	22-08-2014 to 2-10-2014	Tree Plantation and Plant Distribution	To aware importance of Trees in our life.	192 and 11 Teacher
2014-15	1	8 Villages	16-01-2015 To 23-01-2015	Use of Drip Irrigation	To aware farmers for less water produce more crops	65 and 2 Teacher

7.1.5 Human Values and Professional Ethics

Code of conduct (handbooks) for various stakeholders

Title	Date of Publication	Follow up (maximum 100 words each)
Code of conduct for Faculties	12-12-1994	➢ A copy of code of conduct is distributed to each faculty and staff members. ➢ Due monitoring for execution of the code of conduct is taken as and when required. ➢ Regular meetings with the faculties and instruction have been given to them time to time.
Code of conduct for Students	12-12-1994	➢ Rector committee is formed to monitor problems and requirements of the students regularly.

7.1.6 Activities conducted for promotion of universal Values and Ethics

Activity	Duration (from-------to ------)	Number of participants
Prayer	Throughout the year	192
Celebration of Social, cultural and National Festival	Celebration according to different festival day	192

7.1.7 Initiatives taken by the institution to make the campus eco-friendly (at least five)

➢ Tree Plantation
➢ Drip Irrigation to save water
➢ To wear *khadi* cloths in day to day life
➢ Produce organic manure from collected organic waste of the campus.
➢ Less consumption of conventional energy resources.

7.2 Best Practices

Describe at least two institutional best practices
Upload details of two best practices successfully implemented by the
institution as per NAAC format in your
http://www.lokbharatilokseva.org/upload/iqac/Best-Practices.pdf

7.3 Institutional Distinctiveness

Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust
Provide the web link of the institution in not more than 500 words..
http://www.lokbharatilokseva.org/upload/iqac/AQAR-Distinctiveness.pdf

8. **Future Plans of action for next academic year (500 words)**

The mission of our institution is to spread the un flickering flame of people oriented education to the poorest man of village ushering sustainable development in accordance with the nature and culture of our country.

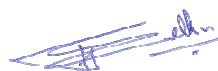We have following plans of action for next academic year:

1. To organize community oriented extension activities related to public health, animal treatment and agriculture diagnosis.
2. To carryout value education curriculum sustaining co relation with the surrounding society.
3. To improve capability of the students for entrepreneurship
4. To organize Programs for gender equity.
5. To provide exposure of the remote tribal area for the students comprehensive vision of integrated nation.

Name Dr.Yogeshbhai Trivedi　　　　　　　　*Name Dr.Hasmukhbhai Suthar*

Signature of the Coordinator, IQAC　　　　*Signature of the Chairperson, IQAC*

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Abbreviations:

CAS	-	Career Advancement Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Program
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Program
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution

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For Communication with NAAC

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